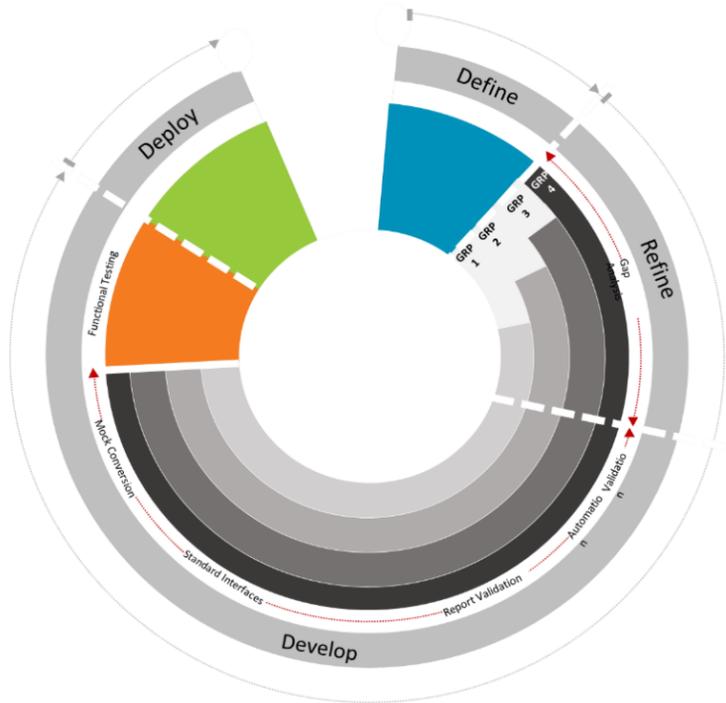


# SEP Tech Project Execution Framework



The SEPTech team will apply the following standard methodology throughout the life of the Agency's implementation. This is a proven methodology that provides the Agency with an understanding of their solution on day one of the project by leveraging the standard package solutions.

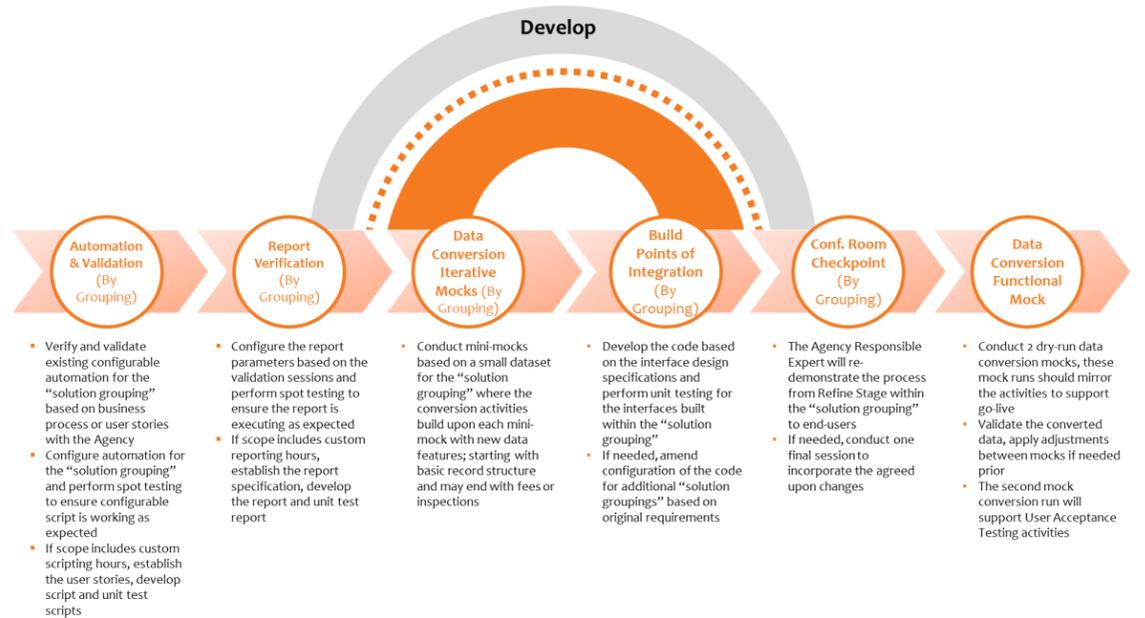
As the project progresses through the four stages, there are key checkpoints where the Agency will gain a better understanding of their solution at a point in time. The key component of the methodology is having the Agency see their solution come together. This approach will allow for some iterative steps that will assist the Agency in understanding impacts to their decisions. This methodology is based on existing or pre-configuration solutions for an off-the-shelf product that will allow the Agency to maintain the solution post go-live. It's important for the Agency not only to adopt the new solution and have your staff become familiar with how the system will work for your business process, but also to understand that over time the solution can evolve as the Agency implements standard practices or business changes.

Day one begins the knowledge transfer and the importance of following the four key stages of the methodology.

## Implementation Stages

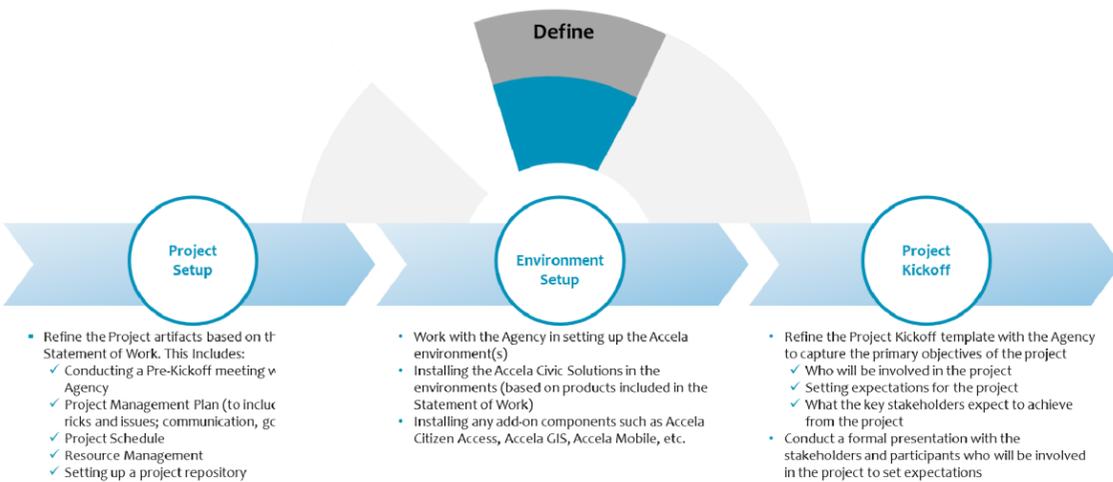
This rapid iterative approach provides an end product earlier in the lifecycle as Develop iterations are completed on a subset of record types.

The first (Define) and last (Deploy) stages of project delivery flow in a linear direction, then the second (Refine) and third (Develop) stages have a more iterative approach to deployment. The SEPTech delivery team will determine record groupings based on similar processes, each group will start with Gap Analysis and move through the Refine and Develop Stage of the methodology. This allows for smaller datasets to be developed, enterprise interfaces developed in the first iteration, and conversion to start early. Each stage has pre-defined objectives, tasks and deliverables.

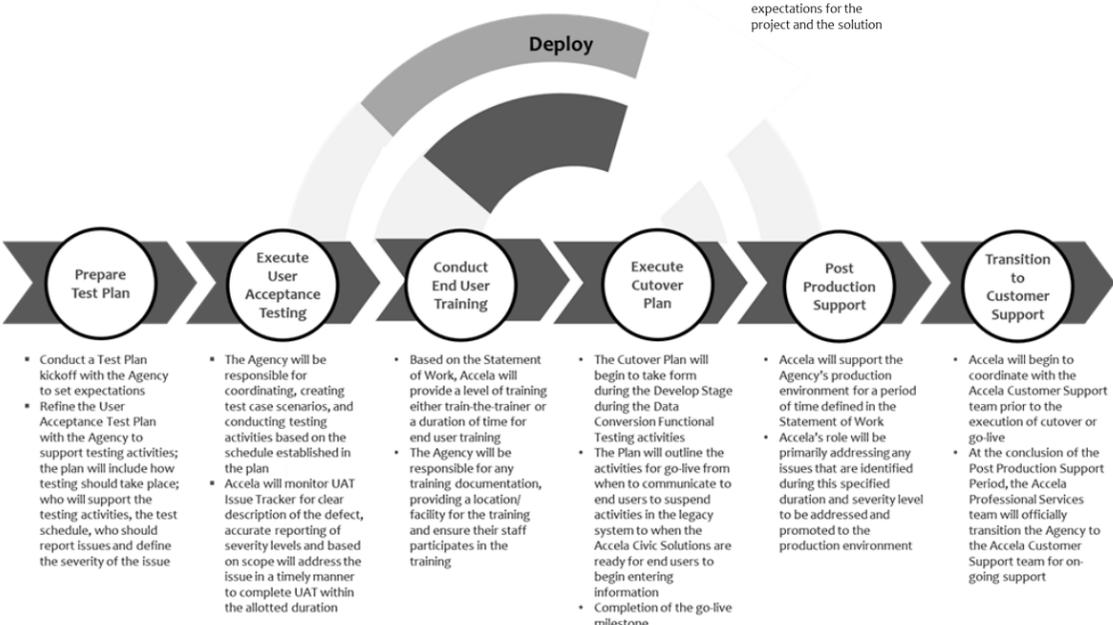
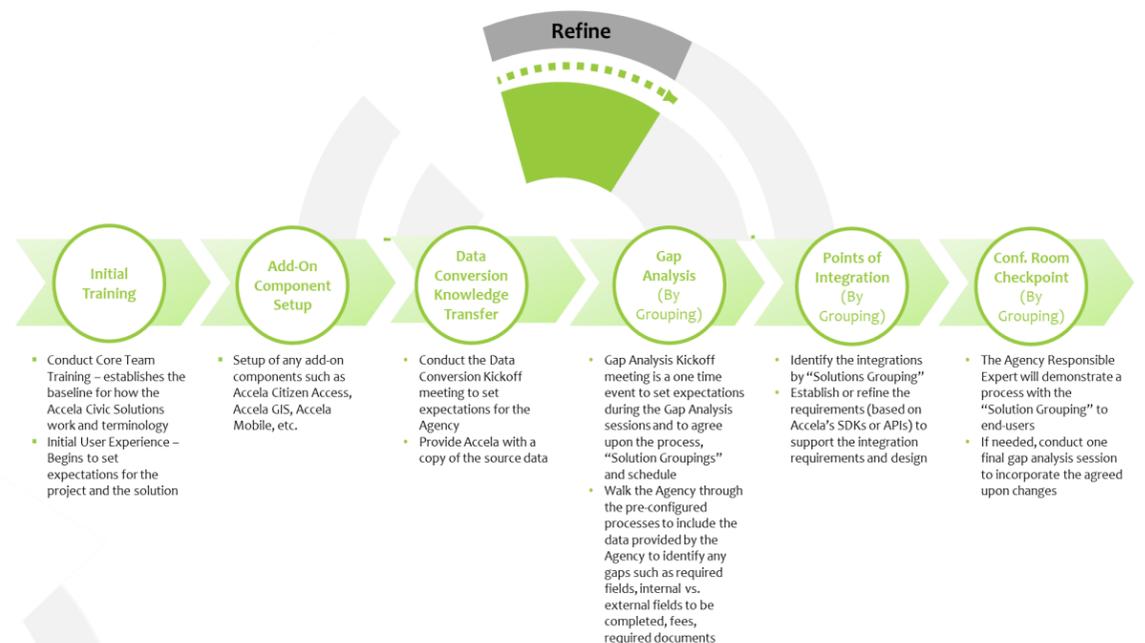


This approach benefits the Agency by providing better knowledge transfer, enablement, and less risk in several ways:

- Reduce the Agency's requirement to conceptualize the solution through documentation
- Break down the solution with "bite size goals" by defining "Grouping" as record types based on similar business processes
- The defined "Grouping" moves through the methodology between Refine and Develop stages.



- Demonstrate during the Gap Analysis any add-on components (may not be fully configured in initial "Grouping", but will be complete in final "Grouping")
- Improvements capture business rules in a more configurable way. Also reduces unit and UAT testing issues. documentation



[www.septechconsulting.com](http://www.septechconsulting.com)  
[sales@septechconsulting.com](mailto:sales@septechconsulting.com)